



Pacific Sands Cabana Club
8141 Atlanta Avenue
Huntington Beach, CA 92646
714-536-8091

CLUBHOUSE RENTAL AGREEMENT

A prepaid clean-up/security deposit of \$100 is required to rent the clubhouse, and is refundable providing the facilities are left in satisfactory condition. Mandatory clean-up starts at 9:30 p.m. and maintenance locks up the parking lot and covers the pool at 10:00 p.m. sharp. The rental charge is based on the amount of time you are renting the clubhouse. Monday through Thursday rental is \$25.00 per hour. Friday, Saturday and Sunday rental is \$50.00 per hour. Maximum rental is 4 hours. The Executive Board must approve of the function one month in advance prior to the date of the event. This agreement is for the rental of the clubhouse only! **(Excludes pool, tennis courts and barbeque area)** The Executive Board feels this would impose on other members using the grounds.

Name _____

Address _____

Phone # _____ Group, self or other _____

Email _____

Number of Adults _____ Children _____ Hours: to/from _____
(Mandatory information) 9:30 p.m. clean-up

Date required: _____ 2nd choice _____

*Monday-Tuesday-Wednesday-Thursday-Friday-Saturday-Sunday (circle one)

Type of Event _____

Entertainment/Food _____

Signed _____

(The member renting the clubhouse)

Margaritas: no yes Slushies: no yes What flavor/color? _____

Machine rental costs \$50.00. You also need to provide one 1.75 liter bottle of tequila for margaritas. There will be a \$12.00 charge for the margarita mix and/or a \$6.00 charge for the slushie mix. It takes a minimum of 3 hours to prepare.



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PACIFIC SANDS CABANA CLUB CLEAN-UP/LOCK-UP AGREEMENT

THE CLEAN-UP/SECURITY DEPOSIT IS REFUNDABLE UNDER THE FOLLOWING CONDITIONS:

CLEANING: ALL FACILITIES ARE TO BE CLEANED AS OUTLINED BELOW, **prior to departure from the clubhouse at the end of your event. For evening events, this means that all outlined cleaning must be completed (bathrooms included), the clubhouse must be locked up, and all attendees and vehicles must be off the premises by 10:00 PM at the latest. NO EXCEPTIONS!**

1. **KITCHEN:** All utensils and equipment washed and returned to their proper places.
2. **EQUIPMENT, TABLES, CHAIRS, ETC.** are to be cleaned and returned to proper storage area. Storage area is to be left in an orderly manner.
3. **TRASH** is to be cleaned up and deposited beside the big trash bin located in the parking lot, to the right of the exit driveway off Schooner Lane. Put clean trash can liners (provided by the Club) in the trash cans.
4. **FLOORS:** Spot mop spills with water only. Mops, buckets and brooms are provided by the Club. (Full floor cleaning, black heel marks, etc. should be left to the maintenance man.) The cost of this cleaning will be deducted from the clean-up deposit.
5. **BATHROOMS:** Make sure the stalls are clean and orderly, and the countertops are wiped down.

OPENING AND LOCKING UP:

1. Pick up the front door key on the day of the rental. After entering the front door, unlock the panic bar with the red "T" shaped key hanging on the bulletin board. To UNLOCK the door, put red key in keyhole, push the panic bar and turn key. Panic bar should remain pushed in. To LOCK the door, turn red key until panic bar pops out. Please return key to the bulletin board.
2. When leaving, make sure to check that all doors and windows are locked. Check the large sliding glass doors, kitchen windows, storage room doors, plus the windows and door located on the Atlanta Avenue side of the building.
3. When leaving, make sure the panic bar is popped out (locked) and the red key is returned to the bulletin board. Make sure everyone has exited the building. Pull on the front door after exiting to make sure it has shut all the way and is locked.

THE CLUB MEMBER RENTING THE CLUBHOUSE MUST BE PRESENT FOR THE ENTIRE USAGE OF CLUB FACILITIES. ALSO, THE CLUB MEMBER IS RESPONSIBLE FOR CLEANING AND LOCKING UP THE CLUBHOUSE.

The next manager on duty following the clubhouse rental WILL INSPECT THE PREMISES TO DETERMINE IF THE CONDITION OF THE PREMISES IS ACCEPTABLE. IF EXTRA CLEANING IS REQUIRED, THE COST WILL BE DEDUCTED FROM THE CLEANING DEPOSIT.

I believe that I have followed all clean-up and lock-up instructions and have left the premises in an acceptable condition.

Date: _____

Signature of Member/Renter