

**PSCC of HB
Board of Directors Meeting
July 14, 2021 (6:00PM)
MINUTES**

Call to Order: 6:26PM

- **BOD:** Judi Hall (called in), Jason Moller, John Winkles (not present), Justin Holmes, Mark Bennett
- **Additional Support:** Paige Casson – Club Management, Liz Kirksey – Accountant, Cory Tague – PSST Head Coach, Rafael Nieto – Tennis Pro

Approval of Minutes from Meeting June 30, 2021 Judi and Mark signed

Financial Reports Accountant - Liz Kirksey

- Financial Review – nothing significant to report
- Engagement letter with accountant was signed for tax preparation

Committee/Manager Updates

PSST - Cory Tague

- Budget update – will use JG profit to supplement swim team budget
- Instituting a lifeguard code-of-conduct

Tennis - Rafael Nieto - Round Robin huge success & Court Cleaning working out as planned

Club Management – Paige Casson

- Vendor/Property Maintenance Updates
 - BOD approved five day club cleaning contract
 - Bulk chlorine shortage – ordered individual containers
 - KNOR – chlorine sensor repair / heater pump leak – will get a quote
- Staff schedule – all needed shifts covered
- Club house / snack bar – member feedback all positive
- Refinance Status – all paperwork complete and submitted to the bank
- Provided BOD new clubhouse alarm code
- Social Media Update – need to assign someone to write and post monthly newsletter
- Tree trimming bid – BOD approved \$900 for Andy to trim six trees in Sept
- Small pool vacuum request – BOD approved purchase
- Lost and found cleanup – on track

New/Unfinished Business

- SCAC swim schedule request - tabled
- BOD approved Tennis Pro / Sunday tennis schedule proposal
- BOD agreed to send an email to entire club membership regarding COVID cases
- New Club Manager position and hiring details - tabled
- BOD approved HR Consultant Engagement letter

Adjournment: 8:01PM

Typed by: _____

Approved by: _____ Date: 8-11-21