

March 12, 2019
PSCC Board Meeting Minutes

Call to Order— 7:10 PM—meeting was called to order. Present: Bob Church-President, Randy Clark-Treasurer; Judi Hall-Vice President (absent), Nick Casson-Director, Kelly Morrison—Secretary (absent), Liz Kirksey—Accountant, Rise' Krejci Rodrigues—General Manager, Kyle Tague—PSST Committee.

Unfinished Business From Last Meeting:

- Receipt of detailed financial plan structure and committee proposal from Dave Maricich.
- Assessing dangers of fire pit.

Financial: Documents prepared by Liz Kirksey.

- Board reviewed all financial reports and approved.
- Liz reported that Quickbooks/Intuit business account owner needs to be updated.
- Board Of Directors approved removing former employee Jill Wojtyna, as assigned owner of Quickbooks/Intuit account and to assign Rise' Krejci, General Manager, as new owner of Quickbooks/Intuit business account for Pacific Sands Cabana Club effective immediately.

General Manager: Rise' Krejci-Rodrigues

- New Pool Management system to be installed by Knorr Systems during week of April 15th. Equipment replacement due to operating malfunctions; equipment is obsolete. Requires two day shut-down of pool. Equipment maintenance service contract begins in April. Rise' enrolled in Aquatic Facility Operator Certification (AFO) course.
- Reserve study for PSCC pool management equipment in development by Knorr Systems, Inc., the vendor of current pool equipment. Rise' recommended a professional study be developed for all common property elements. The study will serve as a long-term capital budgeting planning tool for the Board of Directors. Options to create reserve study by volunteer board members and the manager or through professional reserve study specialists. No records for a prior reserve study or long-term financial plan for club discovered in club records.
- New pool technician. Deluxe Pool terminated services on 3/8/19.
- Receiving bids for parking lot re-painting. To increase spaces requires adding a handicapped spot.
- Fence height/enhancement behind pool equipment building installed for increased security scheduled.
- New planters on pool deck and tennis court seating areas.
- Additional pool deck umbrellas to be delivered end of March.
- Restroom stall privacy aluminum strips ordered and scheduled for installation.
- CPR/AED/First Aid recertification training scheduled for staff on 3/30/19.
- Lifeguard interviews in process for seasonal employment. LG in-service scheduled 3/30/19.

- Deployed new e-payment system for PSST registration.

Swim Committee: Kyle Tague

- Important dates: PSST parent meeting Fri, April 26th
- Increased swim team volunteer hours to 18 hrs. Increased unfulfilled volunteer hours fee to \$50 per hour.
- No reduced cost for 13-14 year old registrants.
- Merchandise-No swimsuit vendor change. Ordering a small quantity of towels to assess member interest.
- Recommend no clubhouse rentals scheduled evening before home swim meets due to set up required for meet concessions in club kitchen.
- Still looking for additional swim coach.
- Meeting this month to designate Swim Committee volunteer roles for 2019 season.

New Business:

David Maricich e-mailed questions about bylaws and request to discuss at Board of Director meeting.

Sent RFP for tennis light poles repainting.

Unfinished Business:

Receipt of detailed financial plan structure and committee proposal from Dave Maricich.

Review and respond to David Maricich bylaw questions and request to speak at BOD meeting.

Assess fire pit hazards and risks.

Motions:

Motion by Randy Clark/second by Bob Church to commission a professional reserve study company.

Meeting Adjourned: 8:25 PM

Submitted by: _____
Rise' Krejci-Rodrigues

Approved by: _____