



Pacific Sands Cabana Club
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cabanaclubhb.org

August 10, 2015 Executive Board Meeting Minutes

Call to Order- The meeting was called to order at 7:10 pm. Present: Bob Church, Bob Kluck, Randy Clark, Nick Casson, and Kathy Miller.

Financials: The Executive Board reviewed financial reports. Randy Clark questioned June 2015 membership revenue as reported income on report was not typical. Kathy Miller, Office Manager, will look at this also as the Club recently migrated to Quick Books 2015 and there were notable problems in the roll out of this software. Intuit, the vendor of the software, had reported that software engineers were working on several problems and that resolution of these problems was expected soon. Overall, club finances are in good condition.

PSCC Tennis Academy: No representation at this meeting.

Surf City Aquatics: Daily practices for winter swim team begin on Tuesday, September 1, 2015. The Board discussed swim practice on the day of the annual PSCC Christmas party and it was determined that the Surf City Aquatics swim team may not practice on this day. The team will be advised of this decision.

HB Open of Tennis: The Board agreed that there should be banners next year to promote this event. Tennis Pros Drew Arbeiter and Raf Nieto will be taking over the planning and execution of this long-standing event next year as Sam Sarria, the current organizer, retires.

Unfinished Business Updates:

Building Signage: No progress reported on relocation of the Pacific Sands Cabana Club signage. Artie Salcido will be contacted for an update.

Bathroom Floor Bids: The Board agreed to have Concrete Solutions remove existing flooring, grind the concrete to completely remove all glue/mastic, install epoxy flooring and rubber molding in both restrooms after school is back in session/after summer season at the club.

Scheduling of this work could be staggered to permit some use of our restrooms. It is estimated that each restroom will be out of service for two days.

Credit Card for Paige Casson: Kathy Miller stated that Pacific Premier Bank will issue a second debit card (Kathy has the first one) to Paige if all required paperwork is submitted. Randy Clark said that he would prefer that a credit card, not a debit card, be procured. The Board agreed that the club should get a Sam's Club credit card, not a debit card, for Paige. This will eliminate reimbursement checks that are currently being processed each time Paige purchases items, mostly for the snack bar or special events.

Kathy Miller and Paige Casson will go to Sam's Club to procure a card for Paige.

Video Camera/IT Services Offered:

Pacific Sands Cabana Club member Dan Klinge submitted a proposal to the Board for a video camera system for the club. Dan is an IT professional and has proposed installation of a video system. The Board will invite Dan Klinge to a future Board meeting to discuss his proposal.

Other Business:

Office Staffing: The Board agreed that the Lifeguard Coordinator was not to be scheduled to cover weekend Office Manager duties.

LED Lights for Tennis Courts: Beach City Electric has provided a quote for LED lighting on the tennis courts. The total cost is approximately \$36,000. This project was discussed by the Board and it was determined that this work will be part of next year’s Cabana Club budget. LED lighting will not be approved at this time.

Signage: The Office Manager will order signage for the shower area to indicate that members must keep showers short in support of our obligation to reduce water use.

ADA Bench: Kathy Miller reported that the bench in the ADA shower had a broken weld, causing it to separate from the wall, reducing support, and jeopardizing safety. Mike Edelstein, plumber, has been contacted for replacement of this bench. Research by the Office Manager, reveals that the bench is required-not optional- so must be replaced.

Green Pads in Parking Lot: The Board agreed to ask Dave Oakley to fill in these spaces with concrete. Bob Church requested that the work be scheduled.

Dive In Movie: Approved for September.

EXECUTIVE BOARD ELECTIONS:

Elections for upcoming Board vacancies will occur at the Annual Meeting in November. All interested Cabana Club members must attend one of the next two Executive Board meetings (September or October) in order to run for the Board.

The meeting was adjourned at 8 :35 pm. Next Board Meeting will be September 8, 2015 at 7 pm.

Submitted by: _____ Approved: _____
Kathleen Miller km/KM