



**Pacific Sands Cabana Club  
Executive Board  
Meeting Minutes  
September 17, 2013**

**Call to order-** The meeting was called to order at 7:04 PM. Present were, Tim Skaggs, Dean Sorensen, Bob Church, Rise Krejci-Rodrigues, Bob Kluck, Liz Kirksey and Jill Wojtyna. Guests: Tony Alves – SCAC President, Rusty Bostelman – tennis, Sam Sarria – HB Open, Rafael Nieto – tennis Pro, Kyle Hughes – Penguins Swim Team President, Kylie Keyes and Nick Casson – future board member?

**Financials** –Liz will monitor the 2<sup>nd</sup> deed of trust payout is due for the Investor's this October 2013 – we will have the available funds in the money market account (MMA) of 200K to pay off all the investors. We have the 225 K in the Principal account which combined equal the 425K. The club membership still has a wait list. Property taxes due in October and again in April – Tim Skaggs and Mike Cleveland will hand out the checks personally on a Tuesday night in October and thank the investors.

**Surf City Aquatics(SCAC)**– Tony Alves is President of the SCAC board. Matt Whitmore, Head Coach, needs to submit a swim schedule for the Executive Board to review before it is posted at the start of the season. The program is full and started a wait list. Have 136 swimmers and 75% are club members. Maintenance fee is \$700 for Sept to assist with the wear and tear of the club property. Masters Swim will be added to the on line system within the next 2 months. Confirm with Coach on Master's swim fees.

**Penguins Swim Team** –Kyle Hughes – Swim Team President reported that the team had a profitable year but came in 5<sup>th</sup> in the finals. This is Kyle's last year and Kyle Tague will start in January 2014. The timing system is causing concern with Nancy Cahill our tax CPA. We can only get a \$3000 discount with using USA swim on SCAC. Need to get this settled ASAP. Matt our head Coach will follow through on this.

**Encore talent show** – Show was moved to this Friday 9/20/13 at 7PM due to availability of performers. Sept 6 had too many conflicts with performers.

**Checklist** – the board requested a checklist on all the duties that Artie performs at the club and the amount of time it takes him to complete them. Want to know if he is over burden with too many tasks – Hire a helper for him or offer more pay? Dean noticed the slot drains are not cleaned out enough to his satisfaction.

**Website** – Tony Alves will give the board some options in repairing the clubs website.

**Maintenance** –Drains and collectors –No word yet from Jay on the quote - cracks in the deck and sections sinking. Repair should take place in the winter months with little impact to the members since it is our slow season. Jay from Premier Builders came by and will call Tim about a quote on repairing sections. Slot drains now need to be cleaned out on a regular basis.

**Knorr Maintenance contract** – sent quote to the board last month – tabled – long meeting

**Lifeguards** - Mackenzie Miller application for the position of hiring and scheduling the lifeguards for next year was approved by the board for the position. Lifeguards are concerned about a 12 year old boy, Jake Standen, not following the diving rules – a warning letter will be prepared once we find out which posted number rule he breaks. Parents were notified by phone and the problem has subsided for now.

**HB Open Tournament** – Sam Sarria reported his report on the HB Open. They had 50 less entries from last year but income was about the same amount. We did not use Huntington Beach High School this year. A new Tournament was 2 weeks prior to ours and the prizes were larger. Phone in the back office is inoperable and needs to be replaced. Board said to make sure it is the phone and not the line.



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**Dive in Movie** – 9/14/13 Saturday showing was ET and the club was packed. Much better viewing with the deck lights off.

**Tennis** –Rafael Nieto, our Tennis Pro, said that the fall signups are low since the kids are playing soccer, etc. The adult classes are full. The Tennis Pro's will set up some tournaments for the members within the next month or so. Request to use 2 courts for teaching on Tuesday nights at 6PM. The 2<sup>nd</sup> court is always open with no one using it. The board agreed to test this out for every other week. Lynn Monroe is having the member book the court so she can still teach a class on Monday nights when the Executive Board told her not to. Rusty will contact her again about this issue. Request to purchase a gas powered mower for the courts since we can't wash them down per the manufacturer. Sam stated he is not satisfied with the cleaning of the courts each week. Rusty is requesting additional shade out by the far court and R/R valet tray on the net - Action item for Jill.

**New Business** – Contact Simone Kelly and see if she is interested in our vintage piano. Our piano tuner claims it is a money pit. Can't retain a tune up – striker arms are fragile and cracking. Jill will call Simone.

Kylie Keys – One of our Lifeguards wants to teach a child swim lessons to a non-member and needs permission from the board to continue. The Board does not want the safety of the club in jeopardy if anything happened with the child instructed by a non-certified Coach.

Two clubhouse rentals:

Sam Eagle – Saturday 12/7/13 5 to 9PM music concert 50 adults, 30 kids – approved

Mark Nakamura – Saturday 12/28/13 5 - 9:30wedding reception 60 adults, 15 kids – approved provided that they have to be off the grounds by 10PM

Meeting adjourned 9:47 PM

Next meeting, October 15, 2013

Submitted: \_\_\_\_\_ Approved: \_\_\_\_\_

Jill Wojtyna Jw/JW