



Pacific Sands Cabana Club Executive Board Meeting Minutes August 13, 2013

Call to order- The meeting was called to order at 7:04 PM. Present were, Tim Skaggs, Dean Sorensen, Bob Church, Rise Krejci-Rodrigues and Jill Wojtyna. Guests: Mackenzie Miller – Head Lifeguard, John Carter – tennis, Kristi DuRose and Randy Clark– future board member?

Financials –Liz had a prior commitment and could not attend. The 2nd deed of trust payout is due for the Investor's this October 2013 – we will have the available funds in the money market account (MMA) of 200K to pay off all the investors. We have the 225 K in the Principal account which combined equal the 425K. The club membership has a wait list of 12 families and 7 individuals (400 family memberships and 35 singles) lost 5 families in the 3rd assess fee collections.- need to prepare for property taxes due in October –Approved

Surf City Aquatics(SCAC)– will need to be reassessed on the monthly rental fee. Currently paying \$100 per but has the pool cover credit to use up. Who is President of the SCAC board? Who is the leader if no one is appointed? Matt Whitmore, Head Coach, is believed to be the one currently in charge. Need more accountability with the Executive Board. Need to attend our meetings or vice versa.

Penguins Swim Team –swim team hosted an aqua swim a thon and raised almost 10K – Need to update the old computers – will need 3 new laptops and upgrade software at 2k and want to go to the dolphin system which is 4k Member will donate another 2k if we get the dolphin system. This will cut down on errors and volunteer time. We can get a discount if bought thru SCAC instead of paying full price with Cabana Club. .Need to call our CPA, Nancy Cahill, we use for our taxes to process this transaction correctly. Swim team attendance was 170 which equal 119 families. Swim Board elections are in February 2014. President/fund raising/snack-bar concession volunteers – their terms are up and are leaving those positions. Reviewed committee versus Board reference for swim board? Need better communication with the Executive board and be more accountable about budgets for swim team events.

Encore talent show – nothing new to report

Tennis – John Carter proposed some new ideas for the tennis court area to give it a more resort feel. Power-wash all screens around the tennis courts to renew their look. Purchase 3 awnings that attach to the fences to give some shade at \$480 ea. and use existing deck furniture we have. Paint the electric panel & wash the courts down every two weeks (court manufacture told us not to wash the courts as often as we do) Add a couple of planters around the courts. Place privacy slats in the existing fence between the two courts. Players find it distracting when lessons are given on the 2nd court. New trash containers are required since the one near the net is broken. (Gave John Rusty's contact #) Still no fall tennis pro schedule – Drew & Rusty

Website – Tony Alves is donating time to SCAC website and showed interest in fixing up the clubs website. Wants to re-design and maintain the site for a fee. Dean will contact him and get a quote on the scope of work.

Maintenance –Drains and collectors – cracks in the deck and sections sinking. Jay from Premier Builders came by and will call Tim about a quote on repairing sections. Deck will need to be closed down for a day or two. This needs to be repaired before the winter - Cold joints/no expansion joints. Pool lights have been repaired. Old damaged ping pong table to be trashed. Slot drains being cleaned out on a regular basis? Fire sign on pump went MIA - Fell down since not hung up properly. Take down Kelly's banner since she moved back to the east coast.

Knorr Maintenance contract –They never got back to us,

Lifeguards - Mackenzie Miller has been Kelly's apprentice all summer since she is the head lifeguard. Mackenzie submitted her resume for the board to review for the position of hiring and scheduling the lifeguards for next year. Lifeguards are concerned about a large raft/toy that members bring to the pool. A safety hazard and the board told her to close down the pool because of the safety issue. AED needs to be mounted on the grounds for everyone to have access to it and notify all the members about its location. Agreed the location should be in the portable shed. Don't want it stolen so keeping in the unlocked shed out of sight is the best solution.

July 4th party – Kristi DuRose was upset over the July 4th reserving tables. Notice was sent out to all members about no reserving tables until 7 AM that morning. After Artie left at 12 AM and 7 AM when the manager arrived every table was taken. Members climbed the gate rock wall to gain access since no one's codes work before that. Members avoid guest's fees by coming to the club after 5 PM when the manager is not on duty. Lifeguards have a form that the member can sign in all of their guests and the office will bill their account. Staffing the club after 5 PM is expensive and parties are intermittent. She inquired about the return of the margaritas. Since we don't have a liquor license it is a liability concern. The club would be responsible for anyone leaving the club drunk. Had some encounters with members being under the influence.

Member request – Dive in movie – Dean wants to set up another movie night since the last one was a success. Dean and Paige will work on this event and update us ASAP. Call Beach City Electric to install an on off switch to a lamp by the BBQ area so we can host an outdoor movie again - Difficult to see with the lights shining on it!

New Executive Board elections –future board members must attend a board meeting to make sure they want to volunteer for the position. We have only 2 more meetings until election - Jill will keep sending out a separate email news blurb about it. Need to identify ballot nominees 3 weeks prior to the elections. To sign up for another term – need to be an incumbent and get voted in by the members. Difficult to get members attend the annual meeting. Need 15% of membership to make a quorum.

New Business – Lockers to be located behind the bathrooms – before breezeway. Pay for rental of the unit – would be great for members to leave stuff here securely that they use every day. Andy gave us a quote of \$3,425 to trim the back wall and make it a mirror image by the lap clock area. Change of plans – just do the area by the play area for now. Approved

Meeting adjourned 9:47 PM
Next meeting, September 17, 2013

Submitted: _____ Approved: _____
Jill Wojtyna Jw/JW