



**Pacific Sands Cabana Club  
Executive Board  
Meeting Minutes  
July 16, 2013**

**Call to order-** The meeting was called to order at 7:09 PM. Present were, Tim Skaggs, Dean Sorensen, Bob Church, Rise Krejci-Rodrigues, Jill Wojtyna and Liz Kirksey. Guests: Kyle Hughes – swim team, Rafael – tennis instructor and Paige Casson – future board member?

**Financials** –Liz prepared the funds and transferred the amounts for when the note needs to be paid off. The 2<sup>nd</sup> deed of trust payout is due for the Investor's this October 2013 – we will have the available funds in the money market account (MMA) of 200K to pay off all the investors. We have the 225 K in the Principal account which combined equal the 425K. The club has a one way contract - Tim will meet with Mike Cleveland to finalize this process. The club membership has a wait list 400 family memberships and 35 singles – Talk about having a thank you party for all the private investors. Approved

**Surf City Aquatics(SCAC)**– Masters swim is going well. Club will bill the swimmers each month thru SCAC.

**Penguins Swim Team** –swim team hosted an aqua swim a thon and raised almost 10K – need to update the old computers – will need 3 new laptops and upgrade software at 2k and want to go to the dolphin system which is 4k Member will donate another 2k if we get the dolphin system. This will cut down on errors and volunteer time. All lane timers will automatically start and record each swimmer. Carley Fernandez took on the role to get all prizes donated for the kids to win.

**Encore talent show** – Amanda Crater is holding auditions for the encore show 7/17/13 Wednesday afternoon. Will see how many interested in a show and the date will be announced.

**Tennis** – Rafael reviewed how the tennis Academy is going well – Lynn Monroe is still causing a conflict on Monday nights. Rafael is the only Pro giving lessons on that night. Lynn has been bumping members who reserved the court. Rusty needs to inform her of the club Pro tennis nights. The Pro's offered a solution in making more court room. Since the 2<sup>nd</sup> far court is extended by the canal – we could make small courts for the kids – they cut one court into 4 for the kids anyway. This would free up a court for members to use.

**Website** – Rusty – no word on this yet.

**Maintenance** –Drains and collectors – cracks in the deck and sections sinking. Jay from Premier Builders will come by and give us a quote on repairing sections. Deck will need to be closed down for a day or two. This needs to be repaired before the winter - Cold joints/no expansion joints. Pool lights have been burnt out and need R/R. Artie needs to act on this ASAP being it is a safety issue. This is a very time consuming repair for each light. Approved

**Knorr Maintenance contract** – Knorr systems sent us a quote to service the heaters that they installed to prevent future breakdowns. The Executive board has a few unanswered questions: How long will it take to complete – what is entailed and what would the time line be? They never got back to us,

**Lifeguards** - Coach Kelly is moving back east and she was responsible for scheduling and making sure the lifeguards trained at our pool. Dean is concerned who will take that over. Kelly recommended Mackenzie Miller since she has been her apprentice all summer since she is the head lifeguard. The Board would like her to attend the next board meeting since they have never met her. In the past the office manager had the current swim coach do the lifeguard schedules.

**Deck party** – Rise pointed out that maybe we should change the deck party policy to include a Lifeguard fee. Deck parties increase the work load for Lifeguards and we need to call in extra help with monitoring the pool. Dean felt the guest fee should compensate with the adding an extra Lifeguard. Deck party gatherings – over 20 guests' triggers an extra lifeguard. The additional guest fees alone will pay for the extra guard – host of the party should not have to pay extra for an additional lifeguard.

**Member request** – Dive in movie – Dean has an outside screen and will let the club use it for a kid's movie on August 9<sup>th</sup> a Friday night around sunset 8 PM. Dean and Paige will work on this event and update us ASAP.

**New Executive Board elections** –future board members must attend a board meeting to make sure they want to volunteer for the position. We have only 3 more meetings until election. Rise did not submit a flier to hand out during the July 4<sup>th</sup> party requesting members to get involved with the Executive Board. Jill will send out a separate email news blurb about it. Next board meeting has conflicts with the boards vacation time. Instead of the 3<sup>rd</sup> Tuesday 8/20 it will be held on 8/13.

Meeting adjourned 9:37 PM  
Next meeting, August 13, 2013

Submitted: \_\_\_\_\_ Approved: \_\_\_\_\_  
Jill Wojtyna Jw/JW