



**Pacific Sands Cabana Club
Executive Board
Meeting Minutes
June 18, 2013**

Call to order- The meeting was called to order at 7:04 PM. Present were, Tim Skaggs, Dean Sorensen, Bob Church, Rise Krejci-Rodrigues, Jill Wojtyna and Liz Kirksey. Guests: Rusty Bostelman – Tennis Coordinator, and Amanda Crater – Encore talent show.

Financials –Liz submitted a compiled report for assessment tracking, to show how many new families will continue to fund this account going forward. Jill will post the July first payments since half of the members are on their final assessment. Liz prepared the funds and transferred the amounts for when the note needs to be paid off. The 2nd deed of trust payout is due for the Investor's this October 2013 – we will have the available funds in the money market account to pay off all the investors. The club has a one way contract - Tim will meet with Mike Cleveland to finalize this process. The club membership is just about full at 393 members – Approved

Surf City Aquatics(SCAC)– Masters swim at 5 AM payments will be processed thru SCAC in order for non-members to attend just the morning practice – they will not be issued a gate code but instead admitted to each practice by the Coach on deck - Covered by the USA Masters Insurance. Fees are: \$50 per month for non-members and \$10 for members. Approved

Penguins Swim Team –Relays this weekend will be a boost in the funding for the team budget. Have 177 swimmers this year for the team. Swim Aides – college and High school students do not get many hours to earn money working on the team. The Swim Board allows them to give private swim lessons to members only which is covered under the swim team insurance. The Executive Board is concerned that the club does not get a percentage from their earnings. We get 10% from the tennis Pro's and the Aerobics class but not from the swim aides. To be tabled until the next board meeting.

Encore talent show – Amanda Crater is interested in starting up the encore talent show again. She is a Berkley college graduate with a history of dance and yoga. She will post up a sign up sheet to see if there are any interested kids that would like to perform. She is capable in many avenues with Facebook – media – tweeter – internet communications which might benefit the club. Approved

Tennis – Signups for the tennis Academy are going well – HB Open signups are starting - Always low on entry level players. Sam will be sending out an email blast from other tournament lists.

Website – Rusty did not check on the person who might be able to maintain our web site yet.

Maintenance –Andy Hernandez, our Gardner, has not submitted a quote on installing a 10ft fence from the court to the canal with a 4ft gate opening. Need to be able to get the portable benches out of there for the Home Swim Meets. Need to install no parking signs on the 2 pump room doors. Cars park there when the club is busy and the fire trucks need open access to that area. Found 2 broken tables on the deck that need replacing - order 6 new tables but with no umbrellas. Members move the tables with the umbrellas and the stands together which cracks the table. New ping pong table was delivered – need it assembled. Approved

Knorr Maintenance contract – Knorr systems sent us a quote to service the heaters that they installed to prevent future breakdowns. The Executive board has a few unanswered questions: How long will it take to complete – what is entailed and what would the time line be?

Lifeguards – Dean noticed the lifeguard hours are over budget according to the financial report. Liz explained that we are seasonal and it will balance out later in the year. Dean is not satisfied the way QuickBooks displays budget reports. Wanted to know if switching to software would benefit better clarity in the reports? Liz stated that this software is best for this kind of organization.

Deck party – Rise pointed out that maybe we should change the deck party policy to include a Lifeguard fee. Deck parties increase the work load for Lifeguards and we need to call in extra help with monitoring the pool. Dean felt the guest fee should compensate with the adding an extra Lifeguard. To be tabled until next meeting.

Member request – Tim was approached by a member stating that her neighbor moved out of state but returned and wanted to rejoin the club. Can we count the first assess fee? The returning member will submit a letter requesting the board to vote on their case.

New Executive Board elections – Bob Church advised us that future board members must attend a board meeting to make sure they want to volunteer for the position. We have only four more meetings until election. Rise will compose a flier to hand out during the July 4th party requesting members to get involved with the Executive Board.

Meeting adjourned 9:37 PM

Next meeting, June 18, 2013

Submitted: _____ Approved: _____
Jill Wojtyna Jw/JW